



Indiana Professional Standards Board

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Out-of-State Higher Education Institutions Seeking Unit Accreditation System Approval (DRAFT)

PROCESS

For out-of-state institutions that desire to provide preparation for teachers, administrators and school personnel leading to direct Indiana licensure, you must do the following:

Phase I: UAS Approval

1. Have current regional accreditation
2. Submit a unit assessment system (according to NCATE's Standard 2) for approval by the IPSB Board. This process may be facilitated by the following documents:
 - a. Criteria For Development & Review of Unit Assessment Systems ([link](#))
 - b. Outline for Institutional Reports on Unit Assessment Systems ([link](#))
3. Be reviewed every five to seven years, as explained in the UAS Review Plan ([link](#))

Upon receipt of your UAS, the IPSB's Teacher Education Committee will review the document. At this point, either a recommendation for approval will be forwarded to the full Board for final approval or the institution will receive a report of UAS deficiencies that need to be rectified prior to approval.

After the UAS is approved by the Board, the institution will be notified, in writing, that it may now enroll students in its [teacher preparation](#) program(s) for direct Indiana licensure.

Timeline: For a program that is to begin in the Fall, the UAS should be submitted no later than January 10th prior to that semester. If the program is to begin in the Spring, the UAS should be submitted no later than the prior September 1st.

Phase II: State Accreditation

1. Three years after implementation of the program using the Indiana approved UAS, the Indiana unit or online program will undergo a state accreditation review. The unit will be evaluated using the National Council for Accreditation of Teacher Education (NCATE) *Professional Standards for the Accreditation of Schools, Colleges, and Departments of Education, 2002 Edition* (or any subsequent revisions thereof.) The evaluation process is described in the NCATE *Handbook for Accreditation Visits*.

2. Once the program receives initial accreditation, the program will be reviewed again in five years for a continuing accreditation visit. Upon receiving continuing accreditation, the unit will be reassessed every seven years.

For further information about Indiana's licensure framework, go to:

<http://www.in.gov/psb/future/>.

For further questions about the UAS process, contact Mary Glenn Rinne at

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